

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

NOVEMBER 10, 2009

The Caernarvon Township Board of Supervisors held a public meeting on November 10, 2009 in the Caernarvon Township Municipal Building located at 3226 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Lewis Gable, Chairman; Charles Byler, Supervisor; Scott Moyer, Supervisor; Dorothy Regetta, Supervisor; Norman Rhoads, Supervisor; Jack Griesemer, Treasurer; Brett Huckabee, Township Solicitor; Bill Witman, Township Engineer; Paul Stolz, Chief of Police; Randall Miller, Township Administrator; Thomas Hornberger, Maintenance Department.

CALL TO ORDER

Lewis Gable called the meeting to order at 7:30 PM. This was followed by the Pledge of Allegiance.

COMMENTS FROM THE ASSEMBLY

A. Ms. Lori L. Sigmund, 1516 Lexington Way, sent a letter requesting tax penalty exoneration due to mail being forwarded to her estranged husband. The Supervisors discussed, and on a recommendation of the Solicitor, denied her request.

B. Mr. Joseph Dreer, 29 Morgan Springs Drive, was present to make the Supervisors aware of continued issues with speeding in Pennwood. Chief Stolz addressed this problem and noted that the police department runs speed details to enforce the speed limits. He also discussed the "Drive 25" initiative, and will work with Pennwood residents to try to establish this program.

C. Roseanne Thomas noted that drivers are coming in the wrong direction at Main Street where Mill Road intersects. She asked the Chief to keep an eye out for this violation.

CORRESPONDENCE

Randall Miller summarized the following agenda items of correspondence for the assembly and the members of the Board of Supervisors:

A. Great Valley Consultants submitted their Fees Schedule for next year. Randall Miller discussed that an adjustment to the fee schedule should be made.

B. Municipal Environmental Resource Protection Certificate Program –Workshop

C. The County of Chester Meeting Agenda for the Tax Committee Scheduled for November 12, 2009.

D. Center for Community Leadership Donation Request was received. Charles Byler made a motion to donate \$300.00 to the Center for Community Leadership. Norman Rhoads seconded the motion. The motion passed unanimously.

E. The Animal Rescue League sent the annual agreement. Charles Byler made a motion to sign the agreement and donate \$300.00 to the Animal Rescue League. Norman Rhoads seconded the motion. The motion passed unanimously.

F. National Penn 3rd Quarter Performance was reported.

G. Annual Penn DOT allocations were noted in a letter, and are incorporated in the 2010 Budget.

H. PSATS Newsletter was received.

I. Berks County Assessment Office sent changes in Assessments.

J. PA State Association of Boroughs has advertised upcoming Training for Municipal Officials.

MINUTES OF THE PREVIOUS MEETINGS

A. Norman Rhoads made a motion to accept the minutes of the October 13, 2009, Board of Supervisors meeting. Scott Moyer seconded the motion. The motion carried unanimously.

B. Norman Rhoads made a motion to accept the minutes of the October 27, 2009, Board of Supervisors meeting. Scott Moyer seconded the motion. The motion carried unanimously.

TREASURERS REPORT

Charles Byler made a motion to accept the Treasurer's monthly report for the period ending October 31, 2009. Norman Rhoads seconded the motion. The motion carried unanimously.

Following the approval his report, Treasurer Jack Griesemer requested to transfer funds from the General Fund to the Street Light Fund to cover expenses until tax revenue is received. Norman Rhoads made a motion to transfer \$15,000.00 when needed from the General Fund to the Street Light Fund to cover expenses. Charles Byler seconded the motion. The motion carried unanimously.

The Supervisors discussed buying LED street light fixtures to replace existing lights. There would be a savings in the future due to reduced electricity usage.

EXPENSE LIST

Scott Moyer made a motion to accept the bill list for November 10, 2009 and to pay the bills. Charles Byler seconded the motion. The motion carried unanimously.

OLD BUSINESS

A. The Supervisors discussed the Sign Ordinance forwarded by the Planning Commission. Norman Rhoads made a motion to have the Solicitor prepare an Amendment to the current Zoning Ordinance, and to advertise for a Public Hearing on Tuesday, December 8, 2009, at the beginning of the Regular Meeting. Dorothy Regetta seconded the motion. The motion carried unanimously.

The Supervisors discussed some of the changes, as well as "Grandfathering" existing non-compliance. It was also determined that the fines would be the same as exist now in the Zoning Ordinance.

NEW BUSINESS

The Supervisors discussed the budget as submitted. Norman Rhoads made a motion to accept the Proposed 2010 Budget, and to advertise the 2010 Budget for public inspection; expected passage of the 2010 Budget is scheduled for December 8, 2009. Charles Byler seconded the motion. The motion carried unanimously.

The Supervisors discussed the building project; the Mill Road culvert project; Costs of Police Department operations; replacement of patrol cars.

TOWNSHIP REPORTS

- A. The Maintenance Department Report was received.
- B. The SEO Report was received.
- C. The Library Report was received. Additionally, it was noted that the shingles on the Library roof were replaced.
- D. Deanea Vivola gave her Tax Collector's Report. She stated 76 bills are still outstanding.
- E. The Chief of Police gave his report. In addition, he discussed recent burglaries in the Township, as well as a person impersonating a police officer
- F. The Zoning and Code Enforcement Officer's report was received.
- G. Lewis Gable gave the Fire Company Report, and discussed their budget. Solicitor Huckabee discussed the tax assessment appeal being approved, and asked for the 2009 taxes to be exonerated. Norman Rhoads made a motion to exonerate the TVFD 2009 property taxes. Scott Moyer seconded the motion. The motion carried unanimously.
- H. Lewis Gable gave the Elverson EMS Income Statement and report. He also stated that the Ambulance has now severed all ties with Uwchlan Ambulance, and has established its own personnel.
- I. The Parks and Recreation report and Draft Minutes were reviewed. Additionally, Dorothy Regetta made a motion to appoint Lorrie Stolz as a member of the Recreation Committee. Lewis Gable seconded the motion. The motion carried unanimously.

J. The Planning Commission's Plan Status Report was reviewed along with the minutes. The Supervisors did not take a position on the variance request scheduled before the Zoning Hearing Board on December 2, 2009.

K. Engineer Bill Witman discussed the following:

1. A letter was sent to Penn DOT for timing of the lights at Route 23 and I-176. He noted that a traffic counter has been set up.

2. Engineer Witman recommend the release of \$70,364.21 for Hidden Farms. In addition, he noted that \$103,256.17 remained. Charles Byler made a motion to release \$70,364.21 from the letter of credit for Hidden Farms. Norman Rhoads seconded the motion. The motion passed unanimously.

3. Engineer Witman asked the Supervisors to table the request for escrow release from Morgantown Crossing until the next meeting. The Supervisors agreed.

4. A letter was sent to the builder of the property owned by Mr. Englander on North Twin Valley Road. The engineer responded, and discussed possible solutions with him.

5. Engineer Bill Witman stated the owner of property at the end of South Street has not complied with removal of the shed. Norman Rhoads made a motion to have Terry Naugle, Zoning Officer, begin enforcement action. Lewis Gable seconded the motion. The motion carried unanimously.

L. Solicitor Brett Huckabee discussed the following:

1. The Berks County Board of Assessment Appeals granted the Townships request for the old fire company property. Norman Rhoads made a motion to exonerate the 2009 property taxes on this property, now owned by the Township. Scott Moyer seconded the motion. The motion carried unanimously.

2. Solicitor Huckabee gave an update of the status on the zoning violation at Morgantown Beverage.

3. Solicitor Huckabee indicated the ordinance to accept the streets in the Hidden Farms Development is ready, and has been duly advertised. Dorothy Regetta made a motion pass Ordinance 253, accepting the dedication of the streets (Hidden Court, and Caernarvon Drive) in Hidden Farms. Norman Rhoads seconded the motion. The motion carried unanimously.

4. Solicitor Huckabee stated that the assessment appeal for the Morgan Crossings was not granted.

SUPERVISORS COMMENTS

A. Dorothy Regetta requested copies of the new Personnel Policy Manual.

B. Chief Stolz stated that Mrs. Ziegler has appealed her violation and fines to County Court. In addition, the limerick Drill response is scheduled for next Wednesday evening.

ADJOURNMENT

Norman Rhoads made a motion to adjourn the meeting. Scott Moyer seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Randall Miller

Township Administrator/Secretary