

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

DECEMBER 8, 2009

The Caernarvon Township Board of Supervisors held a public meeting on December 8, 2009 in the Caernarvon Township Municipal Building located at 3226 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Lewis Gable, Chairman; Charles Byler, Supervisor; Scott Moyer, Supervisor; Dorothy Regetta, Supervisor; Norman Rhoads, Supervisor; Jack Griesemer, Treasurer; Brett Huckabee, Township Solicitor; Bill Witman, Township Engineer; Paul Stolz, Chief of Police; Randall Miller, Township Administrator; Thomas Hornberger, Maintenance Department.

CALL TO ORDER

Lewis Gable called the meeting to order at 7:30 PM. This was followed by the Pledge of Allegiance.

PUBLIC HEARING

Solicitor Brett Huckabee opened a hearing for amending Section 611 – Signs, of the Township’s Zoning Ordinance. He stated the Public Hearing was advertised, and asked for any public input. There was no public input for this change. Solicitor Huckabee then closed the Public Hearing.

Following the hearing, Charles Byler made a motion to adopt Ordinance 250, amending the Township’s Zoning Ordinance Section 611 – Signs. Norman Rhoads seconded the motion. The motion passed unanimously.

ARCHITECT PRESENTATION

John Watkins and Jeff Biehn of Watkins Architects were present to discuss accomplishments to-date on the Fire Hall renovations. They presented four (4) schematics which outlined various ideas for the renovations. Each of the four schemes was of differing sizes, with smaller additions in the progression. In addition, they presented Land Development Sketch Plans for each of the schemes.

The Supervisors discussed the various ideas, asked several questions, which were answered by the architects. Additionally, various construction details were discussed: sprinklers; code requirements; auditorium and meeting space; historical society space; recreations space; cost estimates. They also discussed with the architects a time-line, which all agreed was a moving target, since the fire company is still using the facility.

The Supervisors decided to allot the Workshop meeting in January to further discussions on the four schematics.

COMMENTS FROM THE ASSEMBLY

A. Rosanne Thomas discussed the new handicap ramps being installed at the intersection of Main Street with Morgantown Road. These ramps are to replace the ones installed by the developer of Rite Aid, at the developer's expense. She also asked if the property on the corner could install sidewalks. Joe Thomas also asked about the ramps

B. Justin Orient of 85 Caernarvon Drive was present to discuss his mailbox being knocked down by snow during the recent snow storm. He was informed of the Supervisors' policy concerning mailboxes; not to replace unless the actual truck or plow hits the mailbox. The Supervisors discussed and remained consistent to the policy.

CORRESPONDENCE

Randall Miller summarized the following agenda items of correspondence for the assembly and the members of the Board of Supervisors:

A. Doug Sanders asked to have pedestrian crosswalks painted along Morgan Way; to have signage placed to inform drivers of the crosswalks. He stated that Morgan Corp would pay for all the expenses incurred, and will do the work. The Supervisors agreed to have this done. Solicitor Huckabee indicated that an Ordinance would need to be prepared and advertised to allow for enforcement. Dorothy Regetta made a motion to allow placement of the crosswalks and to have the solicitor prepare and advertise an Ordinance for the crosswalks. Charles Byler seconded the motion. The motion carried unanimously.

B. MABA – Newsletter

C. Caernarvon Township Sewer Authority sent a letter for the resignation of Guy Hadden. The Supervisors accepted the resignation, and thanked him for his many years of dedicated service. They also asked for appeals for interested persons to fill this vacancy, and any other vacancy that exists.

D. Berks County Department of Emergency Services 911 Center Records agreement was discussed. Charles Byler made a motion to authorize the Secretary to sign the agreement. Norman Rhoads seconded the motion. The motion carried unanimously.

E. PSATS newsletter discussed the requirements for taking the Oath of Office. Additionally, the Annual President's Leadership Award application was received.

F. Technicon Fee Increase was received, and has been incorporated into the Fee Schedule.

G. Constellation New Energy sent an e-mail declining to provide a proposal for electricity.

MINUTES OF THE PREVIOUS MEETING

Norman Rhoads made a motion to accept the minutes of the November 10, 2009, Board of Supervisors meeting. Dorothy Regetta seconded the motion. The motion carried unanimously.

TREASURERS REPORT

Norman Rhoads made a motion to accept the Treasurer's monthly report for the period ending November 30, 2009. Dorothy Regetta seconded the motion. The motion carried unanimously.

EXPENSE LIST

Norman Rhoads made a motion to accept the bill list for December 8, 2009 and to pay the bills. Charles Byler seconded the motion. The motion carried unanimously.

OLD BUSINESS

A. Mr. Ferrese was present to discuss the shed on South Street, located on Township property. Engineer Bill Witman indicated that a recent survey shows the Ferrese property extends the whole way to Main Street (Route 23). This allows the Ferreses to move their shed, and meet setback requirements. Mr. Ferrese asked for additional time to make the move; the Supervisors agreed to give him until January 31, 2010 to effect the relocation of the shed.

B. The Supervisors discussed the taxes for 2010. In particular, a discussion on the tax for paying debt service on the renovation of the fire hall was undertaken. This discussion centered on the idea of increasing the millage annually until the revenue generated from the tax was enough to offset the debt service. Additionally, the Supervisors discussed funding for projects such as the Mill Road Culvert, and the relocation of township fuel tanks.

Following these discussions, Norman Rhoads made a motion to pass Resolution 2009-14, to increase the millage for the Township Building Debt Service by 0.25 mils, raising this tax to a total of 0.5 mils, or \$0.05 on each \$100.00 of assessed value. Additionally, the following taxes were re-enacted: for general purposes, the sum of "1.518 Mills" (\$0.1518 on each \$100 of assessed valuation); for the purpose of purchasing and maintaining fire apparatus and making appropriations to the fire company, the sum of "0.2181 Mills" (\$0.02181 on each \$100 of assessed valuation); for the purpose of Rescue Equipment purchasing and maintaining, the sum of "0.0364 Mills" (\$0.00364 on each \$100 of assessed valuation); for the purpose of Recreation Equipment purchasing and maintaining, the sum of "0.0364 Mills" (\$0.00364 on each \$100 of assessed valuation); for the purpose of Road Machinery and Equipment purchasing and maintaining, the sum of "0.0364 Mills" (\$0.00364 on each \$100 of assessed valuation); for the purpose of Library maintaining, the sum of "0.0364 Mills" (\$0.00364 on each \$100 of assessed valuation). Lewis Gable seconded the motion. The motion passed, on a "Roll Call" vote, 3 to 2, with Supervisors Scott Moyer, and Charles Byler opposed.

C. Following passage of Resolution 2009-14, the Supervisors discussed Resolution 2009-13, Street Light Tax. Dorothy Regetta made a motion to pass Resolution 2009-13, setting

the Street Light Taxes for 2010 as follows: Above ground at \$1.29 per foot of frontage; Below Ground at \$1.51 per foot of frontage; \$0.46 per foot of frontage for undeveloped. Norman Rhoads seconded the motion. The motion passed unanimously.

D. The 2010 Budget was discussed by the Supervisors. Questions were answered by the Treasurer and Secretary. Following these discussions, Dorothy Regetta made a motion to pass Resolution 2009-15, setting the 2010 Budgets as follows: General Fund at \$2,291,235; Building Capital Fund at \$244,246; Liquid Fuels Fund at \$200,689; Fire Fund at \$202,462; Recreation Fund at \$75,347; Road Machinery Fund at \$109,254; Rescue Fund at \$71,333; Library Fund at \$47,532; Street Light Fund at \$124,743. Charles Byler seconded the motion. The motion passed unanimously.

The Supervisors also discussed Parks improvements, and the Friendship Community Park Master Site Plan. There are funds available for the Parks and Recreation Board to begin work on the park.

E. The Revised Land Development Plan for Morgantown Beverage was reviewed and the Supervisors forwarded it the plan to the Planning Commission for their review, and recommendations.

NEW BUSINESS

A. The Supervisors discussed an address for Iron Mountains. It was agreed that the address shall be 70 Thousand Oaks Boulevard.

B. The meeting dates for 2010 were discussed. Norman Rhoads made a motion to advertise the 2010 meeting dates. Dorothy Regetta seconded the motion. The motion passed unanimously.

C. A traffic signal at Route 401 was discussed by Lewis Gable. He had received a phone call from Paul McEwen of Elverson asking Caernarvon Township to entertain installing a traffic signal. The Supervisors declined to discuss.

D. Solicitor Huckabee along with Secretary Miller discussed the recent passage of Act 51, killed in service requirements. The Supervisors asked that a letter be sent to the Bargaining Unit, explaining the changes. In addition, an Ordinance needs to be prepared to make changes to the Police Pension Plan, and for changes to the Collective Bargaining agreement.

E. A fuel bid has been received by two (2) vendors. The Supervisors reviewed the proposals and discussed. Scott Moyer made a motion to award a contract to Automotive Services, Inc., Reading, PA for 2010. Norman Rhoads seconded the motion. The motion carried unanimously.

TOWNSHIP REPORTS

A. The Maintenance Department Report was received. Additionally, Tom Hornberger discussed the following: The new truck should be ready soon, probably in January; a gate at the Highcroft ball field.

B. The SEO Report was received.

- C. The Tax Collector's Report was received.
- D. The Chief of Police gave his report. In addition, he discussed the recent truck detail.
- E. The Zoning and Code Enforcement Officer's report was received.
- F. Lewis Gable gave the Fire Company Report.
- G. Lewis Gable gave the Elverson EMS Income Statement and report.
- H. The Parks and Recreation report and Draft Minutes were reviewed. Additionally, Dorothy Regetta stated that the Pictures with Santa event was successful. In addition, a specification has been prepared for the repair and installation of fences at the Clyde Smith ball field. Norman Rhoads made a motion to advertise the request for proposal, and accept bids for the same; bids to be opened at the Parks and Recreation Board meeting in January. Charles Byler seconded the motion. The motion passed unanimously.
- I. The Planning Commission's Plan Status Report was reviewed along with the minutes.
 - 1. The Supervisors discussed re-affirming the 'T'-Mobile Land Development Plan. Norman Rhoads made a motion to re-affirm the 'T'-Mobile Land Development Plan. Dorothy Regetta seconded the motion. The motion passed unanimously.
 - 2. The Supervisors then discussed a letter of resignation from Ken Sweitzer from the Planning Commission. The Supervisors accepted his resignation, and thanked him for his service.
 - 3. The Supervisors reviewed a recommendation from the Planning Commission to make a change in Zoning along Route 10 (Morgantown Road) near Rank Road, from R-2 to R-4 zoning. Charles Byler made a motion to prepare an Ordinance and advertise the change for a Public Hearing at the Regular Meeting on January 12, 2010. Norman Rhoads seconded the motion. The motion passed unanimously.
- J. Engineer Bill Witman discussed the following:
 - 1. He gave an update on the Mill Road Culvert project, stating the package is ready to be submitted to Penn DOT.
 - 2. Engineer Witman recommend the release of \$35,000.00 for Morgantown Crossings. Charles Byler made a motion to release \$35,000.00 from the letter of credit for Morgantown Crossings. Norman Rhoads seconded the motion. The motion passed unanimously.
 - 3. Engineer Witman discussed repairs to Hopewell Road culvert repair. The cost is approximately \$1,100. In addition, he recommended that specifications for culverts and pipes be drafted and amended to the SALDO. The Supervisors agreed.
- K. Solicitor Brett Huckabee discussed the following:

Solicitor Huckabee indicated the ordinance for appointing annual auditors to audit the Township's financial records will be prepared, and advertised for the January 12, 2010 regular meeting.

SUPERVISORS COMMENTS

The Supervisors thanked Scott Moyer for his years of service to the township. Additionally, Happy Holidays was wished by all.

ADJOURNMENT

Scott Moyer made a motion to adjourn the meeting. Norman Rhoads seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Randall Miller
Township Administrator/Secretary