

**CAERNARVON TOWNSHIP
BERKS COUNTY, PA**

**BOARD OF SUPERVISORS
MEETING MINUTES**

JANUARY 4, 2010

The Caernarvon Township Board of Supervisors held a public reorganization meeting on January 4, 2010 in the Caernarvon Township Municipal Building located at 3226 Main Street, Morgantown, PA, pursuant to notice according to law.

ATTENDING OFFICIALS

Lewis Gable, Chairman; Charles Byler, Supervisor; Dorothy Regetta, Supervisor; Norman Rhoads, Supervisor; Allen Styer III, Supervisor; Paul Stolz, Chief of Police; Brett Huckabee, Township Solicitor; John Griesemer, Treasurer; Randall Miller, Township Administrator/Secretary; Thomas Hornberger, Maintenance.

CALL TO ORDER

Lewis Gable called the meeting to order at 7:30 PM. This was followed by the Pledge of Allegiance.

REORGANIZATION

A – Board Reorganization

Lewis Gable turned the meeting over to Solicitor Brett Huckabee who conducted the reorganization portion of the meeting.

Chairman

Norman Rhoads nominated Lewis Gable for the position of Chairman for 2010. Charles Byler seconded the motion. Charles Byler made a motion to close the nominations for Chairman. Norman Rhoads seconded the motion to close nominations. The motion carried unanimously. A vote was taken and the vote was unanimous to appoint Lewis Gable as Chairman of the Board of Supervisors for 2010.

Vice-chairman

Charles Byler made a motion to nominate Norman Rhoads for Vice-Chairman for 2010. Lewis Gable seconded the motion. Norman Rhoads made a motion to nominate Charles Byler as Vice-chairman for 2010. Charles Byler made a motion to close the nominations for Chairman. Dorothy Regetta seconded the motion to close nominations.

The motion carried unanimously. A vote was taken and the vote indicated Norman Rhoads had received the required majority vote, and was appointed to the position of Vice-chairman of the Board of Supervisors for 2010.

The control of the meeting was then returned to Lewis Gable, Chairman.

B – Police Pension Resolution – Norman Rhoads made a motion to accept Resolution **2010-01** that sets the member contributions to the Police Pension Fund at 5% of their compensation. Dorothy Regetta seconded the motion. The motion carried unanimously.

C – Reenacting Real Estate Transfer Tax Resolution – Dorothy Regetta made a motion to accept Resolution **2010-02** to set the Real Estate Transfer Tax at the same tax imposed with no substantial change for 2010, and that the Recorder of Deeds Office, Berks County Services Center, Reading, 19601, is hereby reappointed collector of this tax. Norman Rhoads seconded the motion. The motion carried unanimously.

D – Fee Schedule Resolution –The Supervisors reviewed, discussed, and made some minor changes to the 2010 Fee Schedule. Additionally, the fee schedule would be changed as noted.

Norman Rhoads made a motion to accept Resolution **2010-03** to adopt the 2010 Fee Schedule. Dorothy Regetta seconded the motion. The motion carried unanimously.

E – Appointing Board Members and Other Positions Resolution – There was a discussion on the list of appointments, and vacancies to be filled.

The Supervisors first addressed a vacancy on the Sewer Authority. Lewis Gable made a motion to accept Resolution **2010-04** to appoint John M. (Mark) Haines to the vacant position on the Sewer Authority. Norman Rhoads seconded the motion. The motion carried unanimously.

The Supervisors then discussed a reappointment to the Water Authority. Norman Rhoads made a motion to accept Resolution **2010-05** to reappoint Allen Wenrich to the Water Authority. Charles Byler seconded the motion. The motion carried unanimously.

The Supervisors then discussed an appointment to a vacancy on the Planning Commission. Two persons have expressed interest. John Berg, and Gary Thau, are both interested in serving. Following discussion, Charles Byler made a motion to accept Resolution **2010-06** to appoint Ford Berg to the vacant position on the Planning Commission. Norman Rhoads seconded the motion. The motion carried unanimously. The Supervisors asked to contact Mr. Thau, and ask if he would serve as a member of the Auditors, or an Alternate to the Zoning Hearing Board (ZHB).

The Supervisors then discussed reappointments to various boards for 2010. Charles Byler made a motion to accept Resolution **2010-07** to reappoint Craig Eppright to the ZHB; Norman Rhoads to the Planning Commission; John Good to the Sewer Authority; Lorrie Stolz to the Parks and Recreation Board; Jere E. Brady, Terry Payne, Wilma Smoker, Dottie Hartenstein, Roseann Thomas, Joe Thomas, and John Malm as the

Historic Documentation Committee; Jeanette Miller to the Village Library Board. Dorothy Regetta seconded the motion. The motion carried unanimously.

Finally, the Supervisors discussed the “One-Year” Appointments. Allen Styer stated he would serve as the Assistant Roadmaster and Non-uniformed Liaison. Dorothy Regetta said she would serve as the Village Library Liaison. Following discussion, Charles Byler made a motion to accept Resolution **2010-08** to appoint all the persons and firms listed on the list of “One-Year” Appointments to their positions for 2010. Norman Rhoads seconded the motion. The motion passed on a vote of 3 to 2, with Norman Rhoads and Dorothy Regetta opposed.

F – Mileage Rate – Norman Rhoads made a motion to accept Resolution **2010-09** to decrease the mileage rate paid by the Township to \$0.50 per mile to coincide with the approved IRS mileage rate. Dorothy Regetta seconded the motion. The motion carried unanimously.

G – Elected Auditors – Norman Rhoads made a motion to accept Resolution **2010-10** to appoint Jessica Basciano as an Elected Auditor for 2010. Dorothy Regetta seconded the motion. The motion carried unanimously. Solicitor Huckabee noted that two additional Auditors are needed.

H – Delegates to the Tax Collection Committee (TCC) – Dorothy Regetta made a motion to accept Resolution **2010-11** to appoint John Griesemer as the Delegate, and Lewis Gable as the Alternate Delegate to the TCC For 2010. Norman Rhoads seconded the motion. The motion carried unanimously.

I – Reallocate Police Pension Plan Assets – Dorothy Regetta made a motion to accept Resolution **2010-12** to reallocate the Police Pension Fund to 60% Stocks, 40% Bonds; Further allocating the investments with: 25% in Large Cap; 15% in Mid Cap; 8% in Small Cap; 6% in International Equity; 6% in Non-Traditional; 40% in Fixed Income. Charles Byler seconded the motion. The motion carried unanimously.

COMMENTS FROM THE ASSEMBLY

There were no Public Comments.

BUSINESS

A. Interim Expenses were discussed. Norman Rhoads made a motion to pay the interim expenses. Charles Byler seconded the motion. The motion carried unanimously.

B. The Mylar for the traffic light timing at Main Street with the ramp from Interstate 176 was reviewed. Charles Byler made a motion to have Randall Miller sign the Mylar as the Authorized Signer. Norman Rhoads seconded the motion. The motion carried unanimously.

C. Randall Miller discussed the failure of the current server and made a recommendation to buy a new server, and have Ridge Support Technologies install the new server. Norman Rhoads made a motion to purchase the server from CDW-G off of state contract, and to have Ridge Support Technologies install the server, and transfer our current programs and files to it. Charles Byler seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

At 8:49 pm, the Board of Supervisors recessed into an executive session to discuss personnel issues. They reconvened at 10:38 pm with Solicitor Huckabee summarizing that the executive session was for personnel issues.

Charles Byler made a motion to approve increases in the rate of pay for each maintenance department worker by 3% to \$19.16; to increase the Part Time snow plow drivers to \$13.50 per hour; to increase Teresa Peifer's and Kelly Young's pay by 2% to \$16.41 per hour; to adjust Kathy Frantz's pay by \$2.50 and to increase it by 2% to \$13.87 per hour; to increase Randall Miller's salary by \$1,300 to \$67,800. Norman Rhoads seconded the motion. The motion passed unanimously.

No further action was taken.

SUPERVISORS COMMENTS

The Supervisors welcomed Allen Styer to the board.

The Supervisors asked for an appraisal of the township building for the meeting on January 26, 2010. Secretary Miller indicated an appraisal already exists.

Thomas Hornberger noted the new truck should be ready for delivery soon.

ADJOURNMENT

Norman Rhoads made a motion to adjourn the meeting. Dorothy Regetta seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Randall Miller,
Township Administrator/Secretary